

Bulverde/Spring Branch Library Fee Schedule for Library Facilities



Reserving a room is limited to two days per month.

The meeting rooms may be reserved by anyone over the age of 18, who holds a valid Bulverde/Spring Branch Library card in good standing.

► Regular Business Hours

HOURS AVAILABLE FOR USE

Mon. through Thurs. ~ 9 a.m. to 7:45 p.m.
Fri. and Sat. ~ 10 a.m. to 4:45 p.m.

There is **no charge** for Not-For-Profit Organizations.

There is **no charge** for Community Centered Small Group Meetings having no-charge events. (For-Profit businesses excluded)

- If the sponsor of a fundraising event gives **100%** of the profit to the charitable cause, the sponsor is considered a Not-For-Profit Organization.
- If the sponsor of the fundraising event shares the profit with the charitable cause, the sponsor is considered a For-Profit Organization.

Deposits are required from all organizations and are due at the time of the reservation.
Deposits are refundable after events.

► For-Profit Organizations , businesses and/or individuals				
one (1) room	\$ 25 per hour	½ day rate	\$65	full day rate \$125
two (2) rooms	\$ 50 per hour	½ day rate	\$125	full day rate \$250
three (3) rooms	\$100 per hour	½ day rate	\$250	full day rate \$500
• Kitchen usage \$20 per event				
• Room(s): A \$100 deposit is required at the time of the reservation				

► After Hours Building Rental

HOURS AVAILABLE FOR RENTAL

Friday & Saturday ~ 5:00 p.m. to 11:45 p.m.
Sunday ~ 10:00 a.m. to 1:00 p.m.
and 5:00 pm to 8:00 p.m.

Full rental fee is due within five (5) business days of the date of the application approval.

► Rental Fees For all Organizations, Businesses and/or Individuals		
one (1) room	\$100 per hour (3 hours minimum)	\$50 each additional hour
two (2) rooms	\$150 per hour (3 hours minimum)	\$50 each additional hour
three (3) rooms	\$225 per hour (3 hours minimum)	\$100 each additional hour
• Kitchen usage \$50 per event		
• A \$200 deposit is required at the time of the reservation		

